

Totally Chic Salon & Spa Wedding Agreement

Congratulations on your engagement! Thank you for choosing Totally Chic Salon & Spa to help celebrate your special day. We understand all of the hard work and meticulous planning that goes into making your day a true success. Our artistic team knows that the way you look and feel on that day is directly related to your beauty experiences prior to the big event. We have taken care of hundreds of beautiful brides and their bridal parties and as a result know exactly which questions to ask to get you organized. Please complete these questions and return them by_____.

Bride's Name:

Phone: (H)

Email:

Date of Wedding:

Time of Wedding:

Location of Wedding:

Pictures Prior to Wedding? yes no If yes, what time:

Will you be getting your make-up done?

Number of Attendants:

Number of Attendants getting their hair done:

Number of Attendants getting their make-up done:

Number of Attendants getting manicure or pedicure done:

Names, hair, make-up and nail information of attendants:

<u>Name (First & Last)</u>	<u>Hair Length</u>	<u>Make-Up?</u>	<u>Nails (Mani, Pedi)</u>
1. _____	_____	yes or no	yes or no
2. _____	_____	yes or no	yes or no
3. _____	_____	yes or no	yes or no
4. _____	_____	yes or no	yes or no
5. _____	_____	yes or no	yes or no
6. _____	_____	yes or no	yes or no
7. _____	_____	yes or no	yes or no
8. _____	_____	yes or no	yes or no

Will the Mother of the Bride need hair, make-up and nails?

Name _____ Hair Length _____ Make-up (yes or no) Nails (yes or no)

Will the Mother of the Groom need hair, make-up and nails?

Name _____ Hair Length _____ Make-up (yes or no) Nails (yes or no)

Please list any additional people who will need services on that day:

We require a wedding practice to be scheduled 2-3 weeks prior to your wedding day. The

practice can be scheduled in half or one-hour increments for hair and an additional half-hour for the make-up practice if applicable.

You will need 3 items for your practice:

- 1. Your headpiece*
- 2. A picture of your dress*
- 3. Pictures of hairstyles that you like*

Practice Schedule: (place an X by your selection)

Hour practice \$70.00-\$99.00

Make-up practice \$40.00

For this practice, are there certain days or time of day that works best for you? _____

Additional Available Services – *Totally Chic Salon & Spa offers several services designed just for brides in preparation for their special day. These services include facials, massages, manicures and pedicures. We recommend that any spa services be scheduled a day or two prior to your wedding. This will ensure the freshness of your hands, feet and face as well as the relaxation of a massage.*

Gift Certificates – *Totally Chic Salon & Spa offers gift certificates for services or various dollar amounts. These gifts are an excellent way to say thank you to members of your bridal party.*

*As part of our Wedding Agreement, Totally Chic Salon & Spa requires credit card information to reserve these appointments. We do ask that should there be a need to **adjust** or **cancel** any of the appointments, that all changes are made 72 hours prior to the date of the appointment. If changes or cancellations are made with less than 72 hours notice, the entire cost of the adjusted or cancelled service(s) will be placed on the credit card. An 18% gratuity will be added to each ticket.*

Credit Card Type: _____

Card Number: _____

Expiration Date: _____

Name as it appears on card: _____

Signature: _____

Once again, we thank you for choosing Totally Chic Salon & Spa to share in your special day. Please do not hesitate to call me directly if you have any questions at 910-579-1035 or fax at 910-575-3808.

Warmest Regards,

*Karen and Shane Hardee- owners
And the Totally Chic Salon & Spa Team*